# Community Support Volunteer

## Role Description

Reports to:Community Support Worker.

Works with: Devon in Sight staff, volunteers, clients and partner organisations.

## Role Summary

**Devon in Sight** is a local charity providing practical help and advice to people affected by sight loss to maximise their independence, wellbeing and choice.

Our Community Support Service aims to improve access to a range of holistic advice and support services for people with sight loss across the county. The Community Support Workers assess the needs of people with sight loss, and prepare appropriate action plans to ensure that they are accessing support, equipment and training to help them adjust to their sight loss.

You will support the Community Support Worker plan and organise **Community Sight Loss Hubs** in key market towns in the geographical area of benefit, inviting other agencies and organisations along to deliver training and awareness sessions.

## Main Duties

### Assessment and Training

1. Provide clients with information about other services and agencies where relevant.

### Community Based Support

1. Encouraging clients to access Eye Health and Sight Loss Services such as High Street Optometry, Hospital Eye Units and Low Vision Clinics.

**Community Engagement**

1. Develop peer support in the local community by supporting Social Groups for the Visually Impaired, Talking Newspapers and other community groups.

### General

1. Maintain relevant records of clients, maintain statistics and preparing regular returns where appropriate.

## Health & Safety

To abide by the policies and procedures of the Devon in Sight in relation to Health and Safety to ensure a safe working environment for volunteers, service users and the general public.

## General

To co-operate fully as a volunteer including attendance at volunteer support meetings, training events and the Annual General Meeting.

To participate in regular individual support sessions.

To demonstrate a commitment to equal opportunities.

To carry out such other duties as required that may reasonably fall within the scope of the post.

Observe Devon in Sight’s Policies and Procedures at all times.