# Application for Volunteers

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Post Applied for: Volunteer | | | | | | Areas of Volunteering:  Community Support Service Volunteer - West Devon | | | | | | | | | | | |
| First name: | |  | | | | | | | | | | | | | | | |
| Surname: | |  | | | | | | | | | | | | | | | |
| Date of Birth | |  | | | | | |  | | | |  | | | | | |
| Address: | |  | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | |
| Home Tel: | |  | | | | | | | Work Tel: | | | |  | | | | |
| Mobile: | |  | | | | | | |  | | | |  | | | | |
| Email: | |  | | | | | | | | | | | | | | | |
| Commitment | | | | | | | | | | | | | | | | | |
| How often do you feel you will be able to commit to volunteering? | | | | | | | | | | | | | | | | | |
| weekly | | | | fortnightly | | | monthly | | | | | | | occasionally | | | |
| **When are you normally available:** | | | | | | | | | | | | | | | | | |
| weekdays | | | | | | | | | | | | | | | | flexible | |
| Mon AM | Tue AM | | | | Wed AM | | Thu AM | | | | Fri Am | | | | |  | |
| Mon AM | Tue AM | | | | Wed AM | | Thu AM | | | | Fri Am | | | | |  | |
| **Notes** | | | | | | | | | | | | | | | | | |
| Experience | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| Skills and relevant Qualifications | | | | | | | | | | | | | | | | | |
| Please List any other skills or qualifications you feel are relevant. | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| Supporting Statement | | | | | | | | | | | | | | | | | |
| Please continue on a separate sheet if necessary. | | | | | | | | | | | | | | | | | |
| References | | | | | | | | | | | | | | | | | |
| In the next section, to assess your suitability for the role, please provide two references, who have known for at least two years and aged 18 or over who can provide character references. They must not be a family member/partner/boyfriend/girlfriend nor live in the same household as you. | | | | | | | | | | | | | | | | | |
| Reference 1 | | | | | | | | | | | | | | | | | |
| Name: | | |  | | | | | | | | | | | | | | |
| Job Title: | | |  | | | | | | | | | | | | | | |
| Organisation: | | |  | | | | | | | | | | | | | | |
| Telephone | | |  | | | | | | | | | | | | | | |
| Email address: | | |  | | | | | | | | | | | | | | |
| In what capacity do you know this person? | | | | | | | | | |  | | | | | | | |
| Reference 2 | | |  | | | | | | | | | | | | | | |
| Name: | | |  | | | | | | | | | | | | | | |
| Job Title: | | |  | | | | | | | | | | | | | | |
| Organisation: | | |  | | | | | | | | | | | | | | |
| Telephone | | |  | | | | | | | | | | | | | | |
| Email address: | | |  | | | | | | | | | | | | | | |
| In what capacity do you know this person? | | | | | | | | | |  | | | | | | | |
| Disability | | | | | | | | | | | | | | | | | |
| If you have a disability please tell us about any adjustments we may need to make to assist you. | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| Disclosure and Barring Service | | | | | | | | | | | | | | | | | |
| Have you ever been convicted of a criminal offence? | | | | | | | | | | | | | | | Yes | | No |
| This Declaration subject to the Rehabilitation of Offenders Act 1974. The exemptions to the Rehabilitation of Offenders Act 1974 require that all spent or unspent convictions must be declared by applicants for posts at Devon in Sight, such as those that involve contact with children or vulnerable adults. If you have any convictions you are required to declare, these should be sent with your application form, but in a separate sealed enveloped marked Private and Confidential for the Attention of the Operations Manager. All volunteering is subject to a satisfactory Declaration and Barring Service check. | | | | | | | | | | | | | | | | | |
| Declaration | | | | | | | | | | | | | | | | | |
| The information I have provided on this application form for volunteering is, to the best of my knowledge, correct. I understand that falsifying or withholding information may result in my dismissal. I understand that the information given on this application form for volunteering will be handled and processed in accordance with the Data Protection Act 1998. If I am appointed as a volunteer, the information will form part of my record. I understand that it may be used for statistical analysis and to administer the Company’s operations. | | | | | | | | | | | | | | | | | |
| Signed: | |  | | | | | | | | | | | Date: | | | | |

# ***Based on Template from ACAS***